Application Review Times (in hours)

| | COMMUNITY DEVELOPMENT | | | | | | | | | CD | PUBLIC WORKS- HMC | | | | | DPW-HMC | PUBLIC WORKS - TOWN SHOP | | | DPW-Shop | LEGAL | | Legal | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Legislative Reviews** | Director | Deputy Director | Zoning Administrator | Development Planner | Long-Range Planner | HDRB Planner | Community Planner | Zoning Inspector | Arborist | Total Dept. Time | Deputy Director | Chief Engineer | Engineer | Building Official | Traffic Engineer | Total Dept. Time | Deputy Director | Utility Manager | Project Engineer | Total Dept. Time | Town Attorney | Deputy Town Attorney | Total Dept. Time | Total Town Time |
| **ARB** | | | | | | | | | | | | | | | | | | | | | | | | |
| New Construction | 4 | 12 | | | | 35 | | | | 51 | | | | | | 0 | | | | 0 | 1 | | 1 | 52 |
| Alterations | | 5 | | | | 15 | | | | 20 | | | | | | 0 | | | | 0 | 1 | | 1 | 21 |
| Additions | 1.5 | 5 | | | | 20 | | | | 26.5 | | | | | | 0 | | | | 0 | 1 | | 1 | 27.5 |
| Accessory Structures | | 2 | | | | 8 | | | | 10 | | | | | | 0 | | | | 0 | 1 | | 1 | 11 |
| Wall Signs | | 2 | | | | 6 | | | | 8 | | | | | | 0 | | | | 0 | 1 | | 1 | 9 |
| Free Standing Signs | | 2 | | | | 6 | | | | 8 | | | | | | 0 | | | | 0 | 1 | | 1 | 9 |
| Master Sign Plans | | 4 | | | | 15 | | | | 19 | | | | | | 0 | | | | 0 | 1 | | 1 | 20 |
| Amendments to Approved Applications | | 2 | | | | 12 | | | | 14 | | | | | | 0 | | | | 0 | 1 | | 1 | 15 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| *Sign Appeal Fees | | 2 | | | | 12 | | | | 14 | | | | | | 0 | | | | 0 | | | 0 | 14 |
| *Appeal ARB | 4 | 6 | 15 | | | 20 | | | | 45 | | | | | | 0 | | | | 0 | 1 | | 1 | 46 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **HDRB** | | | | | | | | | | | | | | | | | | | | | | | | |
| COA New Construction | 4 | 8 | | | | 30 | | | | 42 | | | | | | 0 | | | | 0 | 1 | | 1 | 43 |
| COA Alterations | | 5 | | | | 15 | | | | 20 | | | | | | 0 | | | | 0 | 1 | | 1 | 21 |
| COA Additions | 1.5 | 5 | | | | 20 | | | | 26.5 | | | | | | 0 | | | | 0 | 1 | | 1 | 27.5 |
| COA Accessory Structures | | 5 | | | | 12 | | | | 17 | | | | | | 0 | | | | 0 | 1 | | 1 | 18 |
| COA Demolitions | 4 | 10 | | | | 25 | | | | 39 | | | | | | 0 | | | | 0 | 1 | | 1 | 40 |
| Wall Signs | | 2 | | | | 6 | | | | 8 | | | | | | 0 | | | | 0 | 1 | | 1 | 9 |
| Freestanding Signs | | 2 | | | | 6 | | | | 8 | | | | | | 0 | | | | 0 | 1 | | 1 | 9 |
| Master Sign Plans | | 4 | | | | 15 | | | | 19 | | | | | | 0 | | | | 0 | 1 | | 1 | 20 |
| Amendments to Approved Applications | | 2 | | | | 12 | | | | 14 | | | | | | 0 | | | | 0 | 1 | | 1 | 15 |
| Residential COA Alt., Additions, Acc. Structures | | 4 | | | | 18 | 0.25 | | | 22.25 | | | | | | 0 | | | | 0 | 1 | | 1 | 23.25 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| *HDRB Appeals | 4 | 4 | 15 | | | 12 | | | | 35 | | | | | | 0 | | | | 0 | 1 | | 1 | 36 |
| **Look to differentiate fees based on Board and Staff review | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Board of Zoning Appeals** | | | | | | | | | | | | | | | | | | | | | | | | |
| Variance | 2 | 1 | 8 | | | | 2 | | | 13 | | | | 2 | | 2 | | | | 0 | 1 | | 1 | 16 |
| Additional Variances (each) | 1 | 1 | 2 | | | | | | | 4 | | | | | | 0 | | | | 0 | 1 | | 1 | 5 |
| Zoning Administrator Decision Appeal | 2 | | 15 | | | | | | | 17 | | | | | | 0 | | | | 0 | 1 | | 1 | 18 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Zoning** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Zoning Permits** | | | | | | | | | | | | | | | | | | | | | | | | |
| Zoning Appropriateness Permits (ZAPs) | | | | | | | | 0.5 | | 0.5 | | | | | | 0 | | | | 0 | | | 0 | 0.5 |
| Zoning Inspection Permit, Home Business | | | | | | | | 0.5 | | 0.5 | | | | | | 0 | | | | 0 | | | 0 | 0.5 |
| Zoning Inspection Permit, Keeping of Fowl | | | | | | | | 0.5 | | 0.5 | | | | | | 0 | | | | 0 | | | 0 | 0.5 |
| Zoning Inspection Permit, Food Truck (per inspection) | | | | | | | | 1 | | 1 | | | | | | 0 | | | | 0 | | | 0 | 1 |
| Zoning Inspection Permit, Short Term Rental (per inspection) | | | | | | | | 1 | | 1 | | | | | | 0 | | | | 0 | | | 0 | 1 |
| Administrative Adjustment (per building affected) | | | 4 | | | | 1 | | | 5 | | | | | | 0 | | | | 0 | | | 0 | 5 |
| Zoning Verification Letter SFD | | | 3 | | | | | | | 3 | | | | | | 0 | | | | 0 | | | 0 | 3 |
| Zoning Verification Letter non-SFD | | | 3 | | | | | | | 3 | | | | | | 0 | | | | 0 | | | 0 | 3 |
| Temporary Use Permit (less than 90 days) | | | 0.5 | | | | | 1.25 | | 1.75 | | | | 2 | | 2 | 1 | | | 1 | | | 0 | 4.75 |
| Temporary Use Permit (greater than 90 days) | | | 2 | | | | | 1.25 | | 3.25 | | | | 2 | | 2 | 1 | | | 1 | | | 0 | 6.25 |
| Waiver Requests | | | 3 | | | | | | | 3 | | | 16 | | | 16 | | | | 0 | | | 0 | 19 |
| Temporary health care structure application | | | | | | | | | | 0 | | | | 2 | | 2 | | | | 0 | | | 0 | 2 |
| Administrative Review Eligible Projects (AREPs) | | | 4 | | | | | | | 4 | | | | | | 0 | 4 | | | 4 | | | 0 | 8 |
| Signs | | 1 | | | | 8 | | | | 9 | | | | | | 0 | | | | 0 | | | 0 | 9 |
| *Roll-Off Dumpsters/PODs | | | | | | | | 0.5 | | 0.5 | | | | | | 0 | | | | 0 | | | 0 | 0.5 |
| *Small Cells (Admin. Review Eligible Program (AREP)) | | | 4 | | | | | | | 4 | | | | | | 0 | | | | 0 | | | 0 | 4 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Zoning Ordinance Text Amendments *(Remove Subdivision)*** | | | | | | | | | | | | | | | | | | | | | | | | |
| Change in permitted uses | 3 | 2 | 72 | 4 | 10 | | | | | 91 | | | | | | 0 | | | | 0 | 2 | | 2 | 93 |
| Other changes, more than 100 words, more than one section | | 20 | 72 | | | | | | | 92 | | | | | | 0 | | | | 0 | 2 | | 2 | 94 |
| Amendment less than 100 words changed | | 10 | 48 | | | | | | | 58 | | | | | | 0 | | | | 0 | 1 | | 1 | 59 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Planning/Zoning Applications** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Comprehensive Planning** | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| Comp Plan Amendment | 5 | 80 | 8 | | 160 | | | | | 253 | | | | | | 0 | | | | 0 | 5 | | 5 | 258 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Rezoning** | | | | | | | | | | | | | | | | | | | | | | | | |
| ZMA First Submission | 20 | 80 | 48 | 80 | 30 | | | | 8 | 266 | 1 | 16 | 56 | 2 | 8 | 83 | 1 | 2 | 2 | 5 | 1 | | 1 | 355 |
| Proffer Condition Amendment | 3 | 15 | 48 | 4 | | | | | | 70 | | | | | | 0 | | | | 0 | 1 | | 1 | 71 |
| Modification Request (each) | | 15 | 6 | | | | | | | 21 | | | | | | 0 | | | | 0 | | | 0 | 21 |
| Traffic Impact (plus 1/2 consultant fees, if req.) | 3.5 | 8 | 1 | 16 | | | | | | 28.5 | | 8 | 16 | | 26 | 50 | | 2 | 2 | 4 | | | 0 | 82.5 |
| Development Plan | 36 | 95 | 48 | 80 | 30 | | | | 8 | 297 | 1 | 16 | 64 | 8 | 8 | 97 | 2 | 8 | 8 | 18 | 2 | | 2 | 414 |
| Subsequent Review Hours | 6 | | | | | | | | | 6 | | 8 | 36 | 1 | 8 | 53 | 0.5 | 2 | 2 | 4.5 | | | 0 | 63.5 |
| **Remove per quarter acre of first submission | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Remove waiver for re-application time limit | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| **Accessory Reviews** | | | | | | | | | | | | | | | | | | | | | | | | |
| Minor Water Quality Impact Assessment | 0.5 | 1 | 4 | 4 | | | | | 4 | 13.5 | | | | | | 0 | | | | 0 | | | 0 | 13.5 |
| Major Water Quality Impact Assessment | 1 | 5 | 12 | 4 | | | | | 4 | 26 | | | | | | 0 | | | | 0 | | | 0 | 26 |
| Exception Request to Provisions of Ches. Bay Pres. Overlay Dist. | | | 48 | | | | | | | 48 | | | | | | 0 | | | | 0 | | | 0 | 48 |
| Ches. Bay Waiver Request | 1 | | 4 | | | | | | | 5 | | | | | | 0 | | | | 0 | | | 0 | 5 |
| Site Specific Delineation in RPA less than 5,000 SF | 1 | 1 | 1 | | | | | | 4 | 7 | | | | | | 0 | | | | 0 | | | 0 | 7 |
| Site Specific Delineation in RPA more that 5,000 SF | 1 | 5 | 2 | | | | | | 4 | 12 | | | | | | 0 | | | | 0 | | | 0 | 12 |
| | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| Additional Studies | | | | | | | | | | 0 | | | | | | 0 | | | | 0 | | | 0 | 0 |
| Flood Plain Study (plus 1/2 consultant fees, if req.) | 2 | 5 | 16 | | | | | | | 23 | | | | | | 0 | | | | 0 | | | 0 | 23 |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| **Special Exceptions** | | | | | | | | | | | | | | | | | | | | | | | | |
| Residential Uses | 3 | 5 | 32 | | | | 1 | | | 41 | 1 | 8 | 24 | 1 | 4 | 38 | 1 | 2 | 2 | 5 | 0.5 | | 0.5 | 84.5 |
| Education, Government, Institutional, Community Service Uses | 5 | 10 | 56 | | | | | | | 71 | | | | 2 | | 2 | | | | 0 | 0.5 | | 0.5 | 73.5 |
| Non-Residential Uses with no site alt. | 1.5 | 5 | 32 | | | | 12 | | | 50.5 | 1 | 16 | 24 | 2 | 10 | 53 | 1 | 4 | 4 | 9 | 0.5 | | 0.5 | 113 |
| Non-Res. Uses with site alt or additions | 4 | 80 | 56 | 80 | | | 13 | | 8 | 241 | 1 | 16 | 56 | 2 | 2 | 77 | 2 | 2 | 2 | 6 | 0.5 | | 0.5 | 324.5 |
| Re-application time limit waiver | 1.5 | | 8 | | | | | | | 9.5 | | | | | | 0 | | | | 0 | | | 0 | 9.5 |
| Traffic Impact (plus 1/2 consultant fees, if req.) | 2.5 | 8 | 1 | 16 | | | | | | 27.5 | | 8 | 16 | | 26 | 50 | | 2 | 2 | 4 | | | 0 | 81.5 |
| | | | | | | | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Building Location Surveys** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Building Location Surveys | | | 1 | 0.5 | | | | 4 | | | 5.5 | | | 8 | 8 | | 2 | 18 | | | | | 0 | | | 0 | 23.5 |
| RPA Permits | | | | | | | | 3 | | | 3 | | | | | | | 0 | | | | | 0 | | | 0 | 3 |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **New Fees** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sign Appeal Fees | | | 2 | | | | 12 | | | | 14 | | | | | | | 0 | | | | | 0 | | | 0 | 14 |
| Appeal of ARB Decision | | 4 | 6 | 15 | | | 20 | | | | 45 | | | | | | | 0 | | | | | 0 | 1 | | 1 | 46 |
| Appeal of HDRB Decision to Town Council | | 4 | 4 | 15 | | | 12 | | | | 35 | | | | | | | 0 | | | | | 0 | 1 | | 1 | 36 |
| Appeal of Staff to HDRB | | | 4 | | | | 18 | 0.25 | | | 22.25 | | | | | | | 0 | | | | | 0 | 1 | | 1 | 23.25 |
| HDRB- COA New Construction (SFD) | | 4 | 8 | | | | 30 | | | | 42 | | | | | | | 0 | | | | | 0 | 1 | | 1 | 43 |
| Permanent Sign License (Administrative) | | | 1 | | | | 8 | | | | 9 | | | | | | | 0 | | | | | 0 | | | 0 | 9 |
| Temporary Sign License (Administrative) | | | 1 | | | | 6 | | | | 7 | | | | | | | 0 | | | | | 0 | | | 0 | 7 |
| Development Plan and ZMA Re-submission Fee (per submission following 3rd) | | 5 | 15 | 12 | 15 | 10 | | | | 2 | 59 | | 0.5 | 4 | 12 | 0.5 | 2 | 19 | | 0.5 | 1 | 1 | 2.5 | 1 | | 1 | 81.5 |
| HDO - Staff Review COA (Residential) | | | 5 | | | | 15 | | | | 20 | | | | | | | 0 | | | | | 0 | | | 0 | 20 |
| HDO - Staff Review COA (Non-Residential) | | | 5 | | | | 15 | | | | 20 | | | | | | | 0 | | | | | 0 | | | 0 | 20 |
| 22.32 Reviews (Under Comp Planning) | | 5 | 10 | 56 | | | | | | | 71 | | | | | 2 | | 2 | | | | | 0 | 0.5 | | 0.5 | 73.5 |
| Temporary Use Permit (less than 90 days) | | | | 0.5 | | | | | 1.25 | | 1.75 | | | | | 2 | | 2 | | 1 | | | 1 | | | 0 | 4.75 |
| *Roll-Off Dumpsters/PODs | | | | | | | | | 0.5 | | 0.5 | | | | | | | 0 | | | | | 0 | | | 0 | 0.5 |
| Development Plan (Includes Submissions 1, 2 & 3) | | 36 | 95 | 48 | 80 | 30 | | | | 8 | 297 | | 1 | 16 | 64 | 8 | 8 | 97 | | 2 | 8 | 8 | 18 | 2 | | 2 | 414 |

| Application Review Times | | COMMUNITY DEVELOPMENT | | | | | | | | | | PUBLIC WORKS- HMC | | | | | | PUBLIC WORKS - TOWN SHOP | | | | LEGAL | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | TOTAL Town Staff Cost | Director | Deputy Director | Zoning Administrator | Development Planner | Long-Range Planner | HDRB Planner | Community Planner | Zoning Inspector | Arborist | Total Dept. Time | Deputy Director | Chief Engineer | Engineer | Building Official | Traffic Engineer | Total Dept. Time | Deputy Director | Utility Manager | Project Engineer | Total Dept. Time | Town Attorney | Deputy Town Attorney | Total Dept. Cost |
| **Legislative Reviews** | | 82.2171 | 64.6193 | 61.3517 | 55.6478 | 52.9079 | 52.9079 | 48.0706 | 43.6015 | 48.0706 | | 71.0223 | 61.3517 | 55.6478 | 61.3517 | 52.9079 | | 71.0223 | 55.6478 | 52.9079 | | 64.4193 | | |
| **ARB** | | | | | | | | | | | | | | | | | | | | | | | | |
| New Construction | $ 3,023.65 | $ 328.87 | $ 775.43 | $ - | $ - | $ - | $ 1,854.93 | $ - | $ - | $ - | $ 2,959.23 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Alterations | $ 1,182.48 | $ - | $ 323.10 | $ - | $ - | $ - | $ 794.97 | $ - | $ - | $ - | $ 1,118.07 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Additions | $ 1,570.80 | $ 123.33 | $ 323.10 | $ - | $ - | $ - | $ 1,059.96 | $ - | $ - | $ - | $ 1,506.38 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Accessory Structures | $ 617.64 | $ - | $ 129.24 | $ - | $ - | $ - | $ 423.98 | $ - | $ - | $ - | $ 553.22 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Wall Signs | $ 511.65 | $ - | $ 129.24 | $ - | $ - | $ - | $ 317.99 | $ - | $ - | $ - | $ 447.23 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Free Standing Signs | $ 511.65 | $ - | $ 129.24 | $ - | $ - | $ - | $ 317.99 | $ - | $ - | $ - | $ 447.23 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Master Sign Plans | $ 1,117.87 | $ - | $ 258.48 | $ - | $ - | $ - | $ 794.97 | $ - | $ - | $ - | $ 1,053.45 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Amendments to Approved Applications | $ 829.63 | $ - | $ 129.24 | $ - | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 765.21 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| | $ - | | | | | | | | | | | | | | | | | | | | | | | |
| *Sign Appeal Fees | $ 765.21 | $ - | $ 129.24 | $ - | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 765.21 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| *Appeal ARB | $ 2,761.24 | $ 328.87 | $ 387.72 | $ 920.28 | $ - | $ - | $ 1,059.96 | $ - | $ - | $ - | $ 2,696.82 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| | $ - | | | | | | | | | | | | | | | | | | | | | | | |
| **HDRB** | | | | | | | | | | | | | | | | | | | | | | | | |
| COA New Construction | $ 2,500.18 | $ 328.87 | $ 516.95 | $ - | $ - | $ - | $ 1,589.94 | $ - | $ - | $ - | $ 2,435.76 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| COA Alterations | $ 1,182.48 | $ - | $ 323.10 | $ - | $ - | $ - | $ 794.97 | $ - | $ - | $ - | $ 1,118.07 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| COA Additions | $ 1,570.80 | $ 123.33 | $ 323.10 | $ - | $ - | $ - | $ 1,059.96 | $ - | $ - | $ - | $ 1,506.38 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| COA Accessory Structures | $ 1,023.49 | $ - | $ 323.10 | $ - | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 959.07 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| COA Demolitions | $ 2,364.43 | $ 328.87 | $ 646.19 | $ - | $ - | $ - | $ 1,324.95 | $ - | $ - | $ - | $ 2,300.01 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Wall Signs | $ 511.65 | $ - | $ 129.24 | $ - | $ - | $ - | $ 317.99 | $ - | $ - | $ - | $ 447.23 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Freestanding Signs | $ 511.65 | $ - | $ 129.24 | $ - | $ - | $ - | $ 317.99 | $ - | $ - | $ - | $ 447.23 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Master Sign Plans | $ 1,117.87 | $ - | $ 258.48 | $ - | $ - | $ - | $ 794.97 | $ - | $ - | $ - | $ 1,053.45 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Amendments to Approved Applications | $ 829.63 | $ - | $ 129.24 | $ - | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 765.21 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Residential COA Alt., Additions, Acc. Structures | $ 1,288.88 | $ - | $ 258.48 | $ - | $ - | $ - | $ 953.96 | $ 12.02 | $ - | $ - | $ 1,224.46 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| | $ - | | | | | | | | | | | | | | | | | | | | | | | |
| *HDRB Appeals | $ 2,208.02 | $ 328.87 | $ 258.48 | $ 920.28 | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 2,143.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| **Board of Zoning Appeals** | | | | | | | | | | | | | | | | | | | | | | | | |
| Variance | $ 938.71 | $ 164.43 | $ 64.62 | $ 490.81 | $ - | $ - | $ - | $ 96.14 | $ - | $ - | $ 816.01 | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Additional Variances (each) | $ 333.96 | $ 82.22 | $ 64.62 | $ 122.70 | $ - | $ - | $ - | $ - | $ - | $ - | $ 269.54 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Zoning Administrator Decision Appeal | $ 1,149.13 | $ 164.43 | $ - | $ 920.28 | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,084.71 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| **Zoning** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Zoning Permits** | | | | | | | | | | | | | | | | | | | | | | | | |
| Zoning Appropriateness Permits (ZAPs) | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 21.80 | $ - | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Zoning Inspection Permit, Home Business | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 21.80 | $ - | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Zoning Inspection Permit, Keeping of Fowl | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 21.80 | $ - | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Zoning Inspection Permit, Food Truck (per inspection) | $ 43.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 43.60 | $ - | $ 43.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Zoning Inspection Permit, Short Term Rental (per inspection) | $ 43.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 43.60 | $ - | $ 43.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Administrative Adjustment (per building affected) | $ 293.48 | $ - | $ - | $ 245.41 | $ - | $ - | $ - | $ 48.07 | $ - | $ - | $ 293.48 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Zoning Verification Letter SFD | $ 184.06 | $ - | $ - | $ 184.06 | $ - | $ - | $ - | $ - | $ - | $ - | $ 184.06 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Zoning Verification Letter non-SFD | $ 184.06 | $ - | $ - | $ 184.06 | $ - | $ - | $ - | $ - | $ - | $ - | $ 184.06 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Temporary Use Permit (less than 90 days) | $ 278.90 | $ - | $ - | $ 30.68 | $ - | $ - | $ - | $ - | $ 54.50 | $ - | $ 85.18 | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ 71.02 | $ - | $ - | $ 71.02 | $ - | $ - | $ - |
| Temporary Use Permit (greater than 90 days) | $ 370.93 | $ - | $ - | $ 122.70 | $ - | $ - | $ - | $ - | $ 54.50 | $ - | $ 177.21 | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ 71.02 | $ - | $ - | $ 71.02 | $ - | $ - | $ - |
| Waiver Requests | $ 1,074.42 | $ - | $ - | $ 184.06 | $ - | $ - | $ - | $ - | $ - | $ - | $ 184.06 | $ - | $ - | $ 890.36 | $ - | $ - | $ 890.36 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Temporary health care structure application | $ 122.70 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Administrative Review Eligible Projects (AREPs) | $ 529.50 | $ - | $ - | $ 245.41 | $ - | $ - | $ - | $ - | $ - | $ - | $ 245.41 | $ - | $ - | $ - | $ - | $ - | $ - | $ 284.09 | $ - | $ - | $ 284.09 | $ - | $ - | $ - |
| Signs | $ 488.60 | $ - | $ 64.62 | $ - | $ - | $ 423.98 | $ - | $ - | $ - | $ - | $ 488.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| **Zoning Ordinance Text Amendments *(Remove Subdivision)*** | | | | | | | | | | | | | | | | | | | | | | | | |
| Change in permitted uses | $ 5,874.62 | $ 246.65 | $ 129.24 | $ 4,417.32 | $ 222.59 | $ 529.98 | $ - | $ - | $ - | $ - | $ 5,545.78 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 128.84 | $ - | $ 128.84 |
| Other changes, more than 100 words, more than one section | $ 5,838.55 | $ - | $ 1,292.39 | $ 4,417.32 | $ - | $ - | $ - | $ - | $ - | $ - | $ 5,709.71 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 128.84 | $ - | $ 128.84 |
| Amendment less than 100 words changed | $ 3,655.49 | $ - | $ 646.19 | $ 2,944.88 | $ - | $ - | $ - | $ - | $ - | $ - | $ 3,591.07 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| | | | | | | | | | | | | | | | | | | | | | | | | $ - |
| **Planning/Zoning Applications** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Comprehensive Planning** | $ - | | | | | | | | | | $ - | | | | | | | | | | | | | $ - |
| Comp Plan Amendment | $ 14,873.20 | $ 411.09 | $ 5,169.54 | $ 490.81 | $ - | $ 8,479.66 | $ - | $ - | $ - | $ - | $ 14,551.11 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 322.10 | $ - | $ 322.10 |
| | $ - | | | | | | | | | | $ - | $ - | | | | | | | | | | | | $ - |
| **Rezoning** | | | | | | | | | | | | | | | | | | | | | | | | |
| ZMA First Submission | $ 21,253.44 | $ 1,644.34 | $ 5,169.54 | $ 2,944.88 | $ 4,451.82 | $ 1,589.94 | $ - | $ - | $ - | $ 384.56 | $ 16,185.09 | $ 71.02 | $ 981.63 | $ 3,116.28 | $ 122.70 | $ 423.98 | $ 4,715.61 | $ 71.02 | $ 111.30 | $ 106.00 | $ 288.31 | $ 64.42 | $ - | $ 64.42 |
| Proffer Condition Amendment | $ 4,447.83 | $ 246.65 | $ 969.29 | $ 2,944.88 | $ 222.59 | $ - | $ - | $ - | $ - | $ - | $ 4,383.41 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Modification Request (each) | $ 1,337.40 | $ - | $ 969.29 | $ 368.11 | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,337.40 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Traffic Impact (plus 1/2 consultant fees, if req.) | $ 4,732.85 | $ 287.76 | $ 516.95 | $ 61.35 | $ 890.36 | $ - | $ - | $ - | $ - | $ - | $ 1,756.43 | $ - | $ 490.81 | $ 890.36 | $ - | $ 1,377.95 | $ 2,759.12 | $ - | $ 111.30 | $ 106.00 | $ 217.29 | $ - | $ - | $ - |
| Development Plan | $ 25,138.81 | $ 2,959.82 | $ 6,138.83 | $ 2,944.88 | $ 4,451.82 | $ 1,589.94 | $ - | $ - | $ - | $ 384.56 | $ 18,469.86 | $ 71.02 | $ 981.63 | $ 3,561.46 | $ 490.81 | $ 423.98 | $ 5,528.91 | $ 142.04 | $ 445.18 | $ 423.98 | $ 1,011.21 | $ 128.84 | $ - | $ 128.84 |
| | $ 3,232.27 | | | | | | | | | | $ - | | | | | | | $ 35.51 | $ 111.30 | $ 106.00 | $ 252.80 | | | $ - |
| | $ - | | | | | | | | | | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| **Accessory Reviews** | | | | | | | | | | | | | | | | | | | | | | | | |
| Minor Water Quality Impact Assessment | $ 766.01 | $ 41.11 | $ 64.62 | $ 245.41 | $ 222.59 | $ - | $ - | $ - | $ - | $ 192.28 | $ 766.01 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Major Water Quality Impact Assessment | $ 1,556.41 | $ 82.22 | $ 323.10 | $ 736.22 | $ 222.59 | $ - | $ - | $ - | $ - | $ 192.28 | $ 1,556.41 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Exception Request to Provisions of Ches. Bay Pres. Overlay Dist. | $ 2,944.88 | $ - | $ - | $ 2,944.88 | $ - | $ - | $ - | $ - | $ - | $ - | $ 2,944.88 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Ches. Bay Waiver Request | $ 327.62 | $ 82.22 | $ - | $ 245.41 | $ - | $ - | $ - | $ - | $ - | $ - | $ 327.62 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Site Specific Delineation in RPA less than 5,000 SF | $ 400.47 | $ 82.22 | $ 64.62 | $ 61.35 | $ - | $ - | $ - | $ - | $ - | $ 192.28 | $ 400.47 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Site Specific Delineation in RPA more that 5,000 SF | $ 720.30 | $ 82.22 | $ 323.10 | $ 122.70 | $ - | $ - | $ - | $ - | $ - | $ 192.28 | $ 720.30 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Additional Studies | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Flood Plain Study (plus 1/2 consultant fees, if req.) | $ 1,469.16 | $ 164.43 | $ 323.10 | $ 981.63 | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,469.16 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| **Special Exceptions** | | | | | | | | | | | | | | | | | | | | | | | | |
| Residential Uses | $ 5,072.32 | $ 246.65 | $ 323.10 | $ 1,963.25 | $ - | $ - | $ 48.07 | $ - | $ - | $ - | $ 2,581.07 | $ 71.02 | $ 490.81 | $ 1,335.55 | $ 61.35 | $ 211.99 | $ 2,170.73 | $ 71.02 | $ 111.30 | $ 106.00 | $ 288.31 | $ 32.21 | $ - | $ 32.21 |
| Education, Government, Institutional, Community Service Uses | $ 4,647.89 | $ 411.09 | $ 646.19 | $ 3,435.70 | $ - | $ - | $ - | $ - | $ - | $ - | $ 4,492.97 | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ - | $ - | $ - | $ - | $ 32.21 | $ - | $ 32.21 |
| Non-Residential Uses with no site alt. | $ 6,565.22 | $ 123.33 | $ 323.10 | $ 1,963.25 | $ - | $ - | $ - | $ 576.85 | $ - | $ - | $ 2,986.52 | $ 71.02 | $ 981.63 | $ 1,335.55 | $ 122.70 | $ 529.98 | $ 3,040.88 | $ 71.02 | $ 222.59 | $ 211.99 | $ 505.61 | $ 32.21 | $ - | $ 32.21 |
| Non-Res. Uses with site alt or additions | $ 19,184.59 | $ 328.87 | $ 5,169.54 | $ 3,435.70 | $ 4,451.82 | $ - | $ - | $ 624.92 | $ - | $ 384.56 | $ 14,395.41 | $ 71.02 | $ 981.63 | $ 3,116.28 | $ 122.70 | $ 106.00 | $ 4,397.63 | $ 142.04 | $ 111.30 | $ 106.00 | $ 359.34 | $ 32.21 | $ - | $ 32.21 |
| Re-application time limit waiver | $ 614.14 | $ 123.33 | $ - | $ 490.81 | $ - | $ - | $ - | $ - | $ - | $ - | $ 614.14 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Traffic Impact (plus 1/2 consultant fees, if req.) | $ 4,650.63 | $ 205.54 | $ 516.95 | $ 61.35 | $ 890.36 | $ - | $ - | $ - | $ - | $ - | $ 1,674.21 | $ - | $ 490.81 | $ 890.36 | $ - | $ 1,377.95 | $ 2,759.12 | $ - | $ 111.30 | $ 106.00 | $ 217.29 | $ - | $ - | $ - |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| **Building Location Surveys** | | | | | | | | | | | | | | | | | | | | | | | | |
| Building Location Surveys | $ 1,329.57 | $ - | $ 64.62 | $ 30.68 | $ - | $ - | $ - | $ 192.28 | $ - | $ - | $ 287.58 | $ - | $ 490.81 | $ 445.18 | $ - | $ 106.00 | $ 1,041.99 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| RPA Permits | $ 144.21 | $ - | $ - | $ - | $ - | $ - | $ - | $ 144.21 | $ - | $ - | $ 144.21 | $ - | $ - | $ - | $ - | $ - | | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| **New Fees** | | | | | | | | | | | | | | | | | | | | | | | | |
| Sign Appeal Fees | $ 765.21 | $ - | $ 129.24 | $ - | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 765.21 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Appeal of ARB Decision | $ 2,761.24 | $ 328.87 | $ 387.72 | $ 920.28 | $ - | $ - | $ 1,059.96 | $ - | $ - | $ - | $ 2,696.82 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Appeal of HDRB Decision to Town Council | $ 2,208.02 | $ 328.87 | $ 258.48 | $ 920.28 | $ - | $ - | $ 635.97 | $ - | $ - | $ - | $ 2,143.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Appeal of Staff to HDRB | $ 1,288.88 | $ - | $ 258.48 | $ - | $ - | $ - | $ 953.96 | $ 12.02 | $ - | $ - | $ 1,224.46 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| HDRB- COA New Construction (SFD) | $ 2,500.18 | $ 328.87 | $ 516.95 | $ - | $ - | $ - | $ 1,589.94 | $ - | $ - | $ - | $ 2,435.76 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 64.42 | $ - | $ 64.42 |
| Permanent Sign License (Administrative) | $ 488.60 | $ - | $ 64.62 | $ - | $ - | $ - | $ 423.98 | $ - | $ - | $ - | $ 488.60 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Temporary Sign License (Administrative) | $ 382.61 | $ - | $ 64.62 | $ - | $ - | $ - | $ 317.99 | $ - | $ - | $ - | $ 382.61 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Development Plan and ZMA Re-submission Fee (per submission following 3rd) | $ 4,871.37 | $ 411.09 | $ 969.29 | $ 736.22 | $ 834.72 | $ 529.98 | $ - | $ - | $ - | $ 96.14 | $ 3,577.43 | $ 35.51 | $ 245.41 | $ 667.77 | $ 30.68 | $ 106.00 | $ 1,085.36 | $ 35.51 | $ 55.65 | $ 53.00 | $ 144.16 | $ 64.42 | $ - | $ 64.42 |
| HDO - Staff Review COA (Residential) | $ 1,118.07 | $ - | $ 323.10 | $ - | $ - | $ - | $ 794.97 | $ - | $ - | $ - | $ 1,118.07 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| HDO - Staff Review COA (Non-Residential) | $ 1,118.07 | $ - | $ 323.10 | $ - | $ - | $ - | $ 794.97 | $ - | $ - | $ - | $ 1,118.07 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| 22.32 Reviews (Under Comp Planning) | $ 4,647.89 | $ 411.09 | $ 646.19 | $ 3,435.70 | $ - | $ - | $ - | $ - | $ - | $ - | $ 4,492.97 | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ - | $ - | $ - | $ - | $ 32.21 | $ - | $ 32.21 |
| Temporary Use Permit (less than 90 days) | $ 278.90 | $ - | $ - | $ 30.68 | $ - | $ - | $ - | $ - | $ 54.50 | $ - | $ 85.18 | $ - | $ - | $ - | $ 122.70 | $ - | $ 122.70 | $ 71.02 | $ - | $ - | $ 71.02 | $ - | $ - | $ - |
| *Roll-Off Dumpsters/PODs | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 21.80 | $ - | $ 21.80 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Development Plan (Includes Submissions 1, 2 & 3) | $ 25,138.81 | $ 2,959.82 | $ 6,138.83 | $ 2,944.88 | $ 4,451.82 | $ 1,589.94 | $ - | $ - | $ - | $ 384.56 | $ 18,469.86 | $ 71.02 | $ 981.63 | $ 3,561.46 | $ 490.81 | $ 423.98 | $ 5,528.91 | $ 142.04 | $ 445.18 | $ 423.98 | $ 1,011.21 | $ 128.84 | $ - | $ 128.84 |